

Gifts of Stock Request Form

Thank you for your interest in making a gift of stock to Berkeley Community Chorus & Orchestra.
Please complete this form to execute your transfer.

Donor Name: _____

Transaction Date: ____/____/ ____

Financial Advisor Name: _____ Financial Advisor Phone #: _____

Stock Name: _____ # of Shares: _____ Approx. Gift Value: \$ _____

Donor Signature: _____ Date: _____ Phone # _____

1. Mail or email this form to BCCO so that we may watch for receipt of the transferred stock.

MAIL:

BCCO

Attention: Development

P.O. Box 310

Berkeley, CA 94701-0310

email: development@bcco.org

2. **Most importantly, submit a copy of this completed form to your broker.** BCCO is **not** authorized to execute the transfer of stock on your behalf.
3. **The following informs your broker about BCCO's account with Charles Schwab & Co.** BCCO will use the closing price of the stock on the day the shares are received in BCCO's account to value the gift. Please consult your tax advisor for the amount of your charitable deduction.

Account: Charles Schwab & Co.
 1995 University Ave, Suite #100
 Berkeley, CA 94704
 510-665-4646

Account #: 9684-6516; DTC #0164

BCCO Tax ID: 94-2734159

4. **Once we have received your stock transfer, we will confirm your gift and provide a timely acknowledgement letter.**

Thank you!

Christian Fritze

Kit Ratcliff

BCCO Development Officers

development@bcco.org